



## Ukraine NGO Forum Membership Criteria

The Ukraine NGO Forum is a membership organization. The Ukraine NGO Forum encourages the participation of national and international NGOs in NGO Forum joint activities through formalized membership. NGO Forum membership allows for responsible coordination, joint advocacy, participation in trainings, networking and information exchange.

All approved members of the NGO Forum have the right of voice and vote in regular NGO Forum coordination meetings. Senior management of agencies with member status may be elected to serve on the Steering Committee.

In order to be considered for **membership** in the Ukraine NGO Forum, organizations are required to:

1. Be a non-government organization (NGO), which is non-for-profit, not for proselytizing, works beyond the borders of politics, religion, culture and ethnicity, and is not aligned with any political party or per-limitary organizations inside or outside the country.
2. Be legally registered, or in the process of registering within territory of Ukraine (provide supporting documents);
3. Have an office or representative inside the country.
4. Be committed to active and regular participation, support and exercising its vote in working groups and meetings of the Forum. Be willing to share information with members and actively participate to promote the vision, mission and mandate of the Forum.
5. Accurately pay membership fees on the basis prescribed, to the amount set by the Steering Committee. The initial two months of membership is free of charge.
6. The member organization shall make available the names of its governing body, such as the steering committee or executive staff, and publicize any changes in its governing board.
7. Adhere to international humanitarian and human rights standards.
8. Accept, sign, and adhere to the Ukraine NGO Forum Code Value;

Intergovernmental organizations, businesses, NGOs without a full-time presence in Ukraine, or for-profit NGOs cannot become a member of the NGO Forum, but can, on a case-by-case basis, participate in the events organized by the NGO Forum.

Organizations fulfilling the above criteria will then need to provide the following documents, which will be reviewed by the Secretariat:

1. Registration Form: completed registration form.
2. Legal registration: A copy of the I/NGO's legal registration within territory of Ukraine, or evidence that registration is in process.
3. Governance documentation: A copy of the I/NGO's written constitution/statue that clearly defines the N/INGO's mission, objectives and organizational structure, including board and executive.
4. Financial statement (tax report or audit report) to show viability of the entity.
5. Annual report/description of activities.

In addition to the requirements stated above, an NGO Forum member must be approved by the NGO Forum through a majority vote upon recommendation by the NGO Forum Steering Committee.